



Respectful, Responsible, Safe & Prepared

SCHOOL BOARD MEETING MINUTES May 12, 2020 Regular Meeting

Pursuant to the regulations, the regular Board meeting was held virtually on the above date in the Waupaca High School LMC Distance Learning Lab, via Google Meet, Live Stream, and by phone. The meeting was also broadcast on TV Channel 991.

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone. He also expressed, on behalf of the Board, their thanks to all of our teachers, the Core Team, and IT Department for their efforts in supporting our students and families through distance learning, as well as our Food Service in their continuing support of our students and families as well. He also expressed the Board's gratitude to all of the parents, guardians, and families for becoming teachers. He then led the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by President Stephen Johnson at 5:18 p.m.

Roll Call:

Present in the WHS Distance Learning Lab: Stephen Johnson. Virtually present via Google Meet: Dale Feldt, Sandra Robinson, Mark Polebitski, Betty Manion, Patrick Phair, and Steve Hackett.

Also Present:

Present in the WHS Distance Learning Lab: Ron Saari, Sandy Lucas, and Mark Flaten. Virtually present via Google Meet: Carl Hayek, Laurie Schmidt, Steve Thomaschfsky, Rhonda Hare, Laura Colbert, Jenifer Erb, Jody Pankratz, John Erspamer, and Carol Beyer-Makuski.

Approval of Agenda:

A motion was made by Dale Feldt and seconded by Sandra Robinson to approve the agenda as presented. The motion carried unanimously on a roll call vote.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

Approval of Minutes:

A motion was made by Steve Hackett and seconded by Dale Feldt to approve the April 14, 2020, regular Board meeting minutes as presented. The motion carried unanimously on a voice vote.

A motion was made by Patrick Phair and seconded by Mark Polebitski to approve the April 16, 2020, special Board meeting minutes as presented. The motion carried unanimously on a voice vote.

A motion was made by Steve Hackett and seconded by Sandra Robinson to approve the April 27, 2020, special organizational Board meeting minutes as presented. The motion carried unanimously on a voice vote.

Communications:

Recognitions:

District Administrator Saari noted that May is National Mental Health Awareness Month. He also noted that last week was School Nutrition Employee Week and Teacher Appreciation Week, and last Wednesday was National School Nurse Day.

District Administrator's Report:

Mr. Saari advised that a Strategic Planning Committee consisting of 27 members is tentatively scheduled to meet on June 29 and that, prior to the meeting, the members will complete the 5 Voices Assessment.

Mr. Saari presented the rationale for the determination of having a virtual graduation. He also presented Mike Werbowsky's memo advising of the many ways the District is recognizing the achievements of our 2020 graduates, culminating with a professionally done virtual graduation ceremony on May 31, 2020, at 2 p.m., and hopefully a more traditional ceremony on August 9, 2020. Mr. Saari also noted that he will be sharing this same information during a radio interview on WDUX on Thursday.

Monitoring:

Teacher Showcase:

Mark Flaten shared four videos which provided a snapshot of some of the great things happening within our online classrooms. Devon Feldt from the Chain Elementary/Chain Exploration Center presented a video highlighting many of the learning activities taking place online. Mathew Lawniczak from the Waupaca Learning Center shared his story of some of the positive aspects of distance learning elementary art. Dana Koeppler, a 5th grade teacher at the Middle School, shared how she has adapted her teaching to Google Classroom and has kept it in a similar format as teaching in the classroom. She also shared how students are assessed and how she continues to work on relationships with students. Jess Bank, a High School English teacher, shared how things have changed, shifted, and stayed the same using digital learning.

As noted in the videos, although we do not have students in our buildings, our teachers are continuing to work hard each and every day to ensure that learning continues. Mr. Johnson also added that these videos are some of the more rewarding and enjoyable things he's seen.

Board Reports:

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

May 15, 2020 – Personnel Committee Meeting – 9:30 a.m.

May 31, 2020 – Virtual Graduation – 2:00 p.m.

June 1, 2020 – School Board/CEC Governance Council Retreat – 11:00 a.m.

June 9, 2020 – Regular Board Meeting – 5:15 p.m.

Instructional Committee:

Committee Report:

Committee Chairperson Dale Feldt reported that the Committee reviewed the Middle School's and High School's Cell Phone Guidelines as well as data relating to violations, and how they want to use this as an educational tool. Steve Thomaschefskey presented the Committee with information relating to the implementation of a new Learning Management System which houses all resources for teachers and students in one place.

Administrator:Cost Decreases and Increases Report:

Carl Hayek advised of the cost increases and cost decreases and the interrelationship of dependence both Fund 27 (Special Education) and Fund 50 (Food Service) have on Fund 10 (General Fund), all of which must be looked at collectively to consider the District's budgetary bottom line. Mr. Hayek noted that the District budgets each year for the Fund 10 transfers to Funds 27 and 50, and that our 2019-2020 budget holds \$2,617,812 for that purpose (the Fiscal Year-End Budget Projection for these transfers is \$2,507,686). Mr. Hayek indicated that the District continues to be in a strong financial position.

Health Insurance Update:

Mr. Hayek expressed his thanks to the Board, teachers, and support staff for working hard on getting and keeping health insurance costs down. He presented information relating to the renewal of the District's health insurance for 2020-2021, which was agreed upon collectively by the Health Insurance Committee. The District is the #1 user of Amwell and he urges those who have not yet signed up for Amwell to do so.

A motion was made by Steve Hackett and seconded by Sandra Robinson to approve the negotiated 2020-2021 WEA Trust health insurance renewal as presented. The motion carried unanimously on a roll call vote.

Process to Honor our Retirees:

Mr. Saari advised of the end of the year celebration which will be virtual this year consisting of videos honoring each of the retirees by their peers, which he plans to use in a promotional video to new staff. There will not be the usual individual awards given, but those employees with 25 years of service to the District will be recognized. This end of the year celebration will be held on Monday, June 8, 2020.

CEC Transition Plan Update:

Mr. Flaten presented the Chain Exploration Center (CEC) Leadership Transition Plan outlining four key areas the School District of Waupaca's Core Team, the CEC Governance Council, and the School District of Waupaca Board of Education will use in their efforts relating to the leadership transition at the CEC. However, the recommendations pertaining to the Hiring Process and the CEC Administrator Evaluation would require amendments to the Charter School Contract. Therefore, the Board cannot adopt a plan at this time if it can be interpreted to be in contradiction or in violation with the Charter School Contract. The Board did suggest that the CEC Governance Council and the Core Team move forward with hiring a new CEC leader using this Transition Plan as a potential framework but keeping within and in compliance with the Charter School Contract.

Mr. Johnson expressed his thanks and appreciation to Ms. Hare for all she has done for the School District of Waupaca as a whole, and in particular with the CEC in recent years, and wished her the very best.

Consent Agenda:

A motion was made by Steve Hackett and seconded by Betty Manion to approve the items of the consent agenda as presented:

Financial Reports:

Accounts Payable Approval: \$2,394,206.14, and Building Fund Payable: \$0.00

Cash Receipts: \$499,441.74

Treasurer's Report – Total Cash per Reconciliation: \$8,206,478.87

Fund 10 Ending Balance: \$9,501,930 [2018-2019: \$8,708,168]

Updated Staffing Changes for 2020-2021

Resignations:

Rachel Akey – HS Art Teacher
Rhonda Hare – W4K, Chain Elem., and CEC Principal
Brenda Plum – HS Health Aide

Hires – 2020-2021 School Year:

Chelsey Wanty – Speech Language Pathologist
Melissa Erickson – MS Special Education Teacher
Brianna Riley – CEC Grades 3-5 Teacher
McKenna Prah – CEC Special Education Teacher

Transfers/Changes:

Jessica Witkowski – WLC Kindergarten Spec. Ed. Teacher to WLC 2nd Grade Spec. Ed. Teacher
Aimee Lusic – Chain/CEC Spec. Ed. Teacher to WLC Kindergarten Spec. Ed. Teacher
Tricia Price – MS Art Teacher to HS Art Teacher
Samantha Richardson – Food Service Class 3A to Food Service Class II Secretary
Dorothy Servey – Rescission of 2020 Retirement; FT Food Service Class 1A to PT Food Service Class 1A (15-20 hours/week)

The motion carried unanimously on a roll call vote.

Administration:

Approval of Graduating Seniors:

A motion was made by Patrick Phair and seconded by Dale Feldt to approve the list of Graduating Seniors for the Class of 2020. The motion carried unanimously on a voice vote.

2020-2021 WIAA Membership Renewal:

A motion was made by Mark Polebitski and seconded by Steve Hackett to approve the School District of Waupaca’s membership in the WIAA for 2020-2021. The motion carried unanimously on a voice vote.

Adjournment into Closed Session:

A motion was made by Dale Feldt and seconded by Sandra Robinson to adjourn into Closed Session in accordance with Wis. Stats. § 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and Wis. Stats. § 19.85(1)(f), to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Specifically, to discuss a personnel issue. The motion carried unanimously on a roll call vote at 6:55 p.m.

Adjournment:

A motion was made by Dale Feldt and seconded by Steve Hackett to adjourn the meeting at 7:35 p.m. The motion carried unanimously on a roll call vote.

_____ Date _____
Stephen Johnson, President
Board of Education

_____ Date _____
Elizabeth Manion, Clerk
Board of Education